



**General Services Administration
Authorized Federal Supply Schedule**

Multiple Award Schedule (MAS) Federal Supply Group: Professional Services

Contract Number: 47QRAA19D000H

Contract Period: October 26, 2018 to October 25, 2023

Contact Information:

PC Trask and Associates

pctrask.com

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Business Size: Small Business

Price list current as of Modification # PS-A812 effective February 3, 2020.

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address GSA Advantage! is: GSA Advantage.gov.

For more information on ordering from Federal Supply Schedule click on the FSS Schedules button at fss.gsa.gov.

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Company Overview

PC Trask is a regional leader in natural resource planning. We specialize in helping federal, state, and local entities solve complex environmental issues.

Typical services provided by PC Trask include: restoration feasibility assessment, natural resource policy development, ESA recovery planning, sediment planning, ESA consultation, NEPA evaluation, GIS analysis, and database management.

Services Provided within Authorized Federal Supply Schedule Categories:

541370GIS: Geographic Information Systems (GIS) Services

PC Trask provides expert GIS services in the use of spatial data to analyze natural resource issues to create lasting solutions. This includes databases management and geospatial analysis, cartography, migration pattern analysis, and watershed characterization for restoration planning.

541620: Environmental Consulting Services

PC Trask assists agencies in establishing clear and strategic policies for natural resource programs. This includes: planning, facilitation, implementation, and documentation of the process; environmental/restoration program and project management; environmental regulation development; consultation and permitting under the Endangered Species Act (ESA); National Environmental Policy Act (NEPA) review and documentation; climate change adaptation and resiliency planning and implementation support, including development of climate change mitigation and adaptation planning.

OLM: Order Level Materials

Order Level Materials (OLMs) are supplies and/or services acquired in direct support of an individual task order placed under authorized GSA Schedules. OLMs are not defined, priced, or awarded at the FSS contract level. They are unknown before a task or delivery order is placed against the contract or BPA. The Order Level Materials SIN is only authorized for use in direct support of another awarded SIN. The value of OLMs in a task order, or the cumulative value of OLMs in orders against an FSS BPA awarded under an FSS contract, cannot exceed 33.33%.

For more details on the environmental consulting and GIS services we provide, go to pctrask.com.

Customer Information

1a Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).	541370GIS: Geographic Information Systems (GIS) Services; 541620: Environmental Consulting Services; and OLM: Order Level Materials See Page 1 for more detail.
1b Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract.	Not Applicable
1c Hourly Rates	See Page 4
2 Maximum Order	\$1,000,000. for 541370GIS and 541620; \$250,000. for OLM
3 Minimum Order	\$100.
4 Geographic Scope	Domestic: 50 states, Washington D.C., and all US Territories
5 Point of Production	PC Trask & Associates, Inc. 1220 Morrison St. #1300 Portland, OR 97205
6 Statement of Net Price	Government Net Prices (discounts already deducted.) See hourly rates on Page 4
7 Quantity Discounts	1% discount off each task order exceeding \$250,000 1.5% discount off each task order exceeding \$500,000 4% discount off each task order exceeding \$750,000
8 Prompt Payment Terms	Net 30 Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.
9a Notification that Government purchase cards are accepted at or below the micro-purchase threshold	Will Accept.
9b Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold	Will Accept.
10 Foreign Items	Not Applicable
11a Time of Delivery	To be negotiated
11b Expedited Delivery	Not Applicable
11c Overnight and 2-day Delivery	Not Applicable
11d Urgent Requirements	To be negotiated
12 F.O.B. Point(s)	Destination
13a Ordering Address(es)	PC Trask & Associates, Inc.

	1220 Morrison St. #1300 Portland, OR 97205
13b Ordering Procedures	For services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
14 Payment Address(es)	Same as ordering address
15 Warranty Provision	Standard Commercial Warranty
16 Export Packing Charges	Not Applicable
17 Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level)	Contact PC Trask
18 Terms and conditions of rental, maintenance, and repair (if applicable)	Not Applicable
19 Terms and conditions of installation (if applicable).	Not Applicable
20 Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable).	Not Applicable
20a Terms and conditions for any other services (if applicable).	Not Applicable
21 List of service and distribution points (if applicable).	Not Applicable
22 List of participating dealers (if applicable).	Not Applicable
23 Preventive maintenance (if applicable).	Not Applicable
24a Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).	Not Applicable
24b If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/.	PC Trask is committed to working with customer agencies to ensure its products are accessible to individuals with disabilities by meeting or exceeding the requirements of Section 508 of the Rehabilitation Act.
25 Data Universal Numbering System (DUNS) number	608893579
26 Notification regarding registration in System for Award Management (SAM)	Currently Registered

GSA Schedule Pricing for 541370GIS, 541620, & OLM

Labor Category	Price Offered (including IFF)*
Principal	\$ 140.00
Senior Planner	\$ 129.97
Project Manager - Level 3	\$ 118.77
Natural Resource Planner - Level 2	\$ 114.29
Geographic Information Systems Analyst - Level 3	\$ 118.77
Geographic Information Systems Analyst - Level 2	\$ 114.29
**General Clerk III	\$ 50.90

*Prices offered are per Oct 2018 contract; any increases to be negotiated

**SCA eligible labor category

Service Contract Act (SCA) Matrix

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).

SCA-eligible labor category	SCA Equivalent Code Title	WD Number
**General Clerk III	01113-General Clerk III	2015-5563

Labor Categories

Title	Labor Category Description	Education and Experience
Principal	Conducts strategic planning; directs projects; provides leadership to employees; lends expertise to higher-level aspects of projects; oversees overall product quality.	MA/MS in similar field plus 15 years of experience
Senior Planner	Conducts program and planning management; assists Principal in strategic planning; provides consultation to co-workers and applies analytical thinking to help solve complex environmental challenges.	MA/MS degree in an environmental field plus 10 years of experience
Project Manager – Level 3	Develops or supports the development of environmental guidance, policy, impact assessments, and management plans; responsible for coordinating projects; facilitates stakeholder partnerships in understanding of issues and development of potential steps forward.	MA/MS degree in an environmental field plus 5+ years of experience
Natural Resource Planner – Level 2	Manages natural resource planning and management projects independently, as assigned by senior staff; coordinates technical aspects of client projects; assists in development of environmental policy, planning and management documents.	MA/MS degree in an environmental field plus 3 years of experience
Geographic Information Systems Analyst – Level 3	Leads the synthesis and analysis of geo-spatial data as they relate to a project; incorporates principles of physical and biological relationships as they are impacted by changing natural systems; develops and manages GIS	MA/MS degree in Geography or related field with 5+ years of experience in GIS

	databases, provides guidance to more junior staff.	
Geographic Information Systems Analyst – Level 2	Synthesizes, analyzes, and graphically displays geo-spatial data with input from more senior staff; develops and manages GIS databases independently, as assigned by senior staff; collates and collects data.	MA/MS degree in Geography or related field with 3+ year experience in GIS
General Clerk III	General clerical work including the processing of contracts, invoices. Tasks involve limited responsibility.	BA/BS with 0+ years of experience

SUBSTITUTIONS:

Two (2) additional years of experience with a BA/BS degree can substitute for a MA/MS degree.
 For General Clerk III ONLY: Two (2) years of experience with a high school diploma can be substituted for a BA/BS degree.